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| MLSRegistered charity number 1139383President: Sir Paul Nurse, Nobel LaureateChairman: Professor Colin G Fink | APPLICATION FORM GUIDELINES  Medical and Life Sciences Research Fund   The Venture Centre, University of Warwick  Sciences Park   Sir William Lyons Road, Coventry, CV4 7EZ    Email: [charityadmin@mlsrf.co.uk](mailto:charityadmin@mlsrf.co.uk)  **Web: http://www.medicallifesciences.org.uk**  **Trustees: Professor Christopher G Dowson**  **Professor Colin G Fink**  **Dr Abdullah Shehu** |

**The Medical and Life Sciences Research Fund is a charity set up to fund small amounts of money required by young first time researchers in the areas of medical and life sciences research.**

**For this funding round the bursary award is for cancer and cardiovascular disease research projects and limited to a maximum of £8,000. Applications must be received by 25th October 2019 for consideration.**

Please read these guidelines carefully before completing your application.

1. Applicants

Please provide details of the applicant (the named researcher in section 1A) and supervisors applying for the grant. Please note that that all projects require two supervisors. The two supervisors should be scientists and/or clinicians and at least one should be an academic member of staff.

2. Project title summary

Please provide a title and summary which succinctly describes your proposal. These details will be made public if an award is made.

3. Project background

Give details of other past and current research to show that the aims are scientifically justified, and to show that the work will add distinct value to what is already known, or in progress. Describe why the group is well qualified to do this research. The host institution should have a record of excellence in research and training.

4. Project design

Give details of the general experimental approaches, study designs, and techniques that will be used. Highlight plans which are particularly original or unique. Identify facilities or resources you will need access to.

5. Project Timetable

Please give details of your start date and the duration of the project.

6. Aims and objectives of the project

Describe the aims and objectives of the project. The objectives listed will be used to evaluate the successful completion of funded projects.

7. Non-technical summary

This should be written at a level suitable for a lay person to understand.

8. Financial details of support requested

Give sufficient detail to justify the resources requested.

Consumables

Consumables should be specified as far as possible and the full cost of items should be indicated

All items must be fully justified in terms of requirement for the project.

Travel and subsistence

Travel costs should be based on the most suitable form of travel.

All items must be fully justified.

All visits should be identified individually and separated into UK and Non-UK journeys.

Other expenses

All items must be fully justified. Financial support will not be extended to salaries and will not be awarded for any extension of PhD study or fees. Page charges for journal publications will not be provided. Indirect costs will not be provided.

(Also please provide details of any external or departmental contributions to the projects.)

9. Current externally funded research awards (held by applicant and named supervisors)

Details of awards held that are related to the current application.

10.Curriculum Vitae of Applicant

Please complete as indicated, expanding sections as required.

11. Authorisations

Applications should be counter signed by their Head of Department or Finance Office.

It remains the responsibility of the Applicants to obtain in a timely manner and hold all research licences and approvals (e.g. ethical approval, home office licence, Defra licence) necessary for this project.

12. Contact for review panel

In the event that the Committee need additional information during the review process, please give contact details of who should be contacted.

Reporting

Grant holders must submit a brief (no more than 500 words) final report summarising how the funds were used, detailing research achievements during the award period and giving a list of publications in progress or in press. Records of all work undertaken on MLSRF funding are expected to be maintained according to the guidelines of the Joint Code of Practice for Research and the Research Councils UK Code of Conduct for Researchers.

**Completed Application Forms should be e-mailed as scanned in PDF files with a size limit of 10MB to** [**charityadmin@mlsrf.co.uk**](mailto:charityadmin@mlsrf.co.uk)

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| **Details** | 1A. Applicant | 1B. Named first supervisor | 1C. Named second supervisor |
| **Title:** |  |  |  |
| **Forename(s):** |  |  |  |
| **Surname:** |  |  |  |
| **Institution:** |  |  |  |
| **Division or Dept:** |  |  |  |
| **Position:** |  |  |  |
| Address: |  |  |  |
| Email: |  |  |  |
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| **2. Project title**  **Project summary** | | | |
| **3. Project background, to include the importance of the research and applicant’s track record**  **4. Design of project** | | | |
| **5. Project Timetable**  **Duration (months or days):**  **Start Date:** | | | |
| **6.** **Aims and objectives of the project** | | | |
| **7. Non-technical summary including possible beneficiaries and outcomes** | | | |

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| **8. Summary of financial resources requested from Medical and Life Sciences Research Fund** | | | | | | |
|  |  | **Amount requested (£) Is VAT included – Yes/No** | | | | |
| **Consumables** |  |  | | | | |
| **Travel** |  |  | | | | |
| **Other** |  |  | | | | |
| **Total requested** |  |  | | | | |
| Funding from other sources |  |  | | | | |
| **Total project costs** |  |  | | | | |
| **Financial details and justification of the support requested** | | | | | | | |
|  | | | | | | | |
| **9. Current externally funded research awards (held by applicant)** | | | | | | | |
| **Name of Project** | | | **Value** | **Status** | **Where applicable** | | |
| **Start date** | **End date** | |
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**10. Curriculum Vitae of Applicant**

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| (i) | Surname: |  | | | | | Forenames: |  | | |
|  |  |  | | | | |  |  | | |
|  | Date of birth: |  | | | | |  |  | | |
|  |  |  | | | | |  |  | | |
| (ii) | Degrees, diplomas etc. (subject, class, university and dates): | | | | | | | | | |
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| (iii) | Current post (if not currently in employment, please give details of most recent post): | | | | | | | | | |
|  |  | |  | | | |  | | |  |
|  | Position and grade: | |  | | | | | | | |
|  |  | |  | | | |  | | |  |
|  | Department: | |  | | | | | | | |
|  |  | |  | | |  | | |  | |
|  | Institution: | |  | | | | | | | |
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|  | Funding body: | |  | | | | | | | |
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|  | Termination date of support: | | | |  | | | | | |
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| (iv) | Previous posts (with dates): | | | | | | | | | |
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| (v) | Most recent publications (No more than **five**. Please give citation in full, including title of paper and all authors.) | | | | | | | | | |
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**11. Authorisations**

**Applicant**

I certify that the information contained in this form is correct to the best of my knowledge.

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| NAME | SIGNATURE |
|  |  |

**Supervisors**

I agree to supervise the applicant should this application be successful.

(**Co-supervision must be from an academic and a clinician for medical projects.** For the non-medical projects the two supervisors should both be scientists and at least one should be an academic member of staff.)

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| NAME POSITION AND INSTITUTE | SIGNATURE |
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| NAME POSITION AND INSTITUTE | SIGNATURE |
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**Head of Department**

I agree to host the applicant for the period of this project.

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| NAME AND INSTITUTE | SIGNATURE |
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**Financial Authority**

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| NAME POSITION AND INSTITUTE | SIGNATURE |
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**12. Contact for review panel**

**In the event that the Committee need additional information during the review process, please give contact details of who should be contacted.**

|  |  |
| --- | --- |
| **NAME** |  |
| **POSITION** |  |
| **INSTITUTE** |  |
| **EMAIL** |  |
| **MOBILE** |  |

**Reporting:** **Grant holders must submit a brief (no more than 500 words) final report summarising how the funds were used, detailing research achievements during the award period and giving a list of publications in progress or in press.**